

It's Easy, Inc.

30 Rockefeller Plaza, Concourse Level, New York, New York, 10112 Tel. (212) 586-8880 Fax. (212) 956-7959

ORDER FORM

APPLICANT INFORMATION

First Name: _____ Last Name: _____ Date of Birth: ____/____/____

Date of Departure: ____/____/____ Destination: _____ Phone #: (____) _____

Home Address: _____ City: _____

State: _____ Zip: _____ Email: _____

Print specific street address where you would like your completed documents to be sent. (No P.O. Boxes)

Address: _____

City: _____ State: _____ Zip: _____ Phone: (____) _____

PASSPORT SERVICES NEEDED

GOVERNMENT FEE: (Separate check or money order) <input type="checkbox"/> NEW PASSPORT Government Fee – \$ 170.00 (plus \$25.00 cash adjudication fee) <input type="checkbox"/> PASSPORT RENEWAL Government Fee – \$ 170.00 <input type="checkbox"/> NON RUSH RENEWAL Government Fee – \$ 110.00 <input type="checkbox"/> CHILD PASSPORT Government Fee –\$ 140.00 (plus \$25.00 cash adjudication fee) <input type="checkbox"/> LOST PASSPORT Government Fee –\$ 170.00 (plus \$25.00 cash adjudication fee)	IT'S EASY, INC. SERVICE FEE: (Check or Money Order – NO STARTER CHECKS ACCEPTED) <input type="checkbox"/> 1-2 Day Service \$250.00 <input type="checkbox"/> 4 Day Service \$175.00 <input type="checkbox"/> 1 Week Service \$135.00 <input type="checkbox"/> 2 Week Service \$100.00 <input type="checkbox"/> Non Rush Mailout Service \$35.00
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RETURN SHIPPING

For return shipping of your passport, choose one of the following:

- A prepaid, filled in airbill from either Federal Express, UPS or DHL
- Include \$25 for overnight delivery
- \$30 for Saturday delivery
- \$55 for First Overnight delivery

PAYMENT INFORMATION (Fees should be paid by Personal Check or Money Order)

(GOVERNMENT FEE IS PAYABLE TO "US DEPARTMENT OF STATE")

It's Easy, Inc. Service Fees and all Shipping Fees can be combined in one check or money order.

Government Fee: _____

It's Easy, Inc. Service Fee: _____

Shipping Fee _____

Total Fee: _____